



Your customer reference number  
**CS173215**

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**SAMPLE CO LTD**

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**DEMO LTD**  
FAO: *Mr D Liver*  
Demo House  
Test Lane  
Testville  
TT12 1ST

**VAT REGISTRATION: 987 65443 210**  
Date: 10th April 2003

Dear Mr D Liver

**Order ref: CN-2003-0099**

Many thanks for placing your order with us. We welcome your business.

Your order will be processed by Andrew Test who we will contact you when the work is complete.

In the meantime if you have any queries please do not hesitate to contact Andrew Test by email or telephone.

Yours sincerely,

Mr Sample  
Customer Services Manager